

**Harbor Business Services, Inc.
aka Diamond Community Management**

Balance Sheet
CW Division 12 STEP Association
February 2020

		Balance
Assets		
1082	CW Division 12 STEP Assoc. Op Acct	21,983.66
1083	CW Division 12 STEP Assoc Reserve A	13,571.95
1159	CW DIV 12 STEP CD 13 MO 9/29/2020	20,150.80
1160	CW Div12 STEP CD 15 MO 11/28/2020	20,154.21
1161	CW Div 12 STEP CD 18 MO 2/28/2021	20,157.61
Total Assets		96,018.23
Liabilities & Capital		
2020	Prepaid Assessments	5,504.00
	Total Liabilities	5,504.00
3000	Retained Earnings	87,810.46
3999	Current Year Earnings/Loss	2,703.77
	Total Capital	90,514.23
Total Liabilities & Capital		96,018.23

**Harbor Business Services, Inc.
aka Diamond Community Management**

Operating Statement (Budget vs. Actual)
CW Division 12 STEP Association
March 2020

	Actual	Current Month Budget	Variance	Actual	Year To Date Budget	Variance
Revenue						
4000 Dues Assessment	7,061.00	7,171.00	(110.00)	21,543.00	21,513.00	30.00
4012 Sewer Hook Up Fee	1,500.00	0.00	1,500.00	1,500.00	0.00	1,500.00
4100 Late Charge Fee	0.00	0.00	0.00	175.00	0.00	175.00
4160 Interest Income	0.25	0.00	0.25	2.09	0.00	2.09
Total Revenue	8,561.25	7,171.00	1,390.25	23,220.09	21,513.00	1,707.09
Operating Expenses						
5010 Management Fees	(500.00)	(500.00)	0.00	(1,500.00)	(1,500.00)	0.00
5130 Postage	0.00	(6.25)	6.25	(9.90)	(18.75)	8.85
5200 Maintenance & Repair	(1,459.08)	(733.34)	(725.74)	(1,617.37)	(2,200.00)	582.63
5300 Electricity	(28.05)	(29.17)	1.12	(81.03)	(87.51)	6.48
5315 Sewer Expense	(11,878.13)	(11,391.67)	(486.46)	(22,612.03)	(22,783.34)	171.31
5441 Taxes Preparation	(185.00)	0.00	(185.00)	(185.00)	0.00	(185.00)
5570 Website	0.00	(25.00)	25.00	0.00	(75.00)	75.00
Total Operating Expenses	(14,050.26)	(12,685.43)	(1,364.83)	(26,005.33)	(26,664.60)	659.27
Net Income (Loss)	(\$5,489.01)	(\$5,514.43)	\$25.42	(\$2,785.24)	(\$5,151.60)	\$2,366.36